

## LIMITS OF CONFIDENTIALITY

For use of this form, see AR 40-66; the proponent agency is OTSG

1. Counselors in the Community Counseling Center (CCC) do the most they can to ensure your confidentiality. There are, however, certain circumstances when disclosure of information to third parties must occur. Information relating to soldiers will be released to individuals within the Armed Forces who have an official need to know. Releases of information to those outside the Armed Forces concerning soldiers, and on all releases of information concerning civilian clients are governed by Part 2, Chapter 1, Title 42, Code of Federal Regulations. Some of the more commonly required examples are as follows:

- a. If a counselor believes you might harm yourself or someone else.
- b. If the counselor suspects that you or someone in your family has been involved in child abuse/neglect or spouse abuse.
- c. If you or your family are an open case with the Family Advocacy Case Management Team (FACMT) your progress in treatment and any information necessary for the FACMT must be presented to this team.
- d. If you are involved in legal actions or proceedings your records and your counselor may be subject to subpoena.
- e. If you are involved in, or have been involved in, any illegal activities.
- f. For active duty soldiers, if you have been involved in any activities prohibited by army regulation.
- g. Commanders of active duty soldiers must be informed of any information pertaining to treatment recommendations and treatment prognosis.
- h. Qualified persons involved with quality assurance activities, clinical supervision or approved research projects may be permitted access to your records.
- i. If you are involved in a line of duty investigation.
- j. If you fall under the nuclear or chemical surety programs then further information may be required to be given to your commander.

2. It is the intent of all CCC personnel to safeguard your confidentiality to the utmost extent afforded by law and Army Regulation. However, total confidentiality in the military is only guaranteed to legal counsel (lawyers) who are representing you. If you have any questions about the above information please discuss them with your counselor BEFORE proceeding with the interview.

3. **STATEMENT OF UNDERSTANDING:** I have read the above and understand that information about me will be safeguarded within the limits of confidentiality outlined above and as contained in the Privacy Act Statement.

Signature

Date

4. **CCC COUNSELOR'S STATEMENT:** I have inquired to ensure that the patient understands the above description of the limits of confidentiality.

Counselor's Signature

Date

5. **PATIENT IDENTIFICATION** *(For typed or written entries give: Name - last, first, middle; grade; date; hospital or medical facility):*